



Newtown School

Waterford, Ireland.

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DAY STUDENT ACCEPTANCE FORM – 2019-20

Student First Name: _____ (in caps)

Student Surname: _____ (in caps)

P.P.S. No. _____ Date of Birth: _____

Mother's Maiden Name: _____ Birth Cert Submitted: Yes / No

Religion/Denomination: _____ Holder of Medical Card: Yes / No

Boy / Girl

Year Group Accepting - please select: 1st 2nd 3rd 4th 5th

Current School Name: _____ School Roll No: _____

Current School Address: _____

Special Educational Needs (SEN): - Has the student any Special Educational Needs (SEN) or a requirement for any Learning Support? If so, please supply TWO copies of any supporting documentation e.g. Psychological /Occupational Therapy / Medical reports and/or assessments.

Medical Information: - Please state any medical conditions of which the school needs to be aware:

I/We accept the offer of a place in Newtown School for the above student and agree to the terms and conditions stated overleaf:

Father: *signed* _____ (name in caps) _____

Occupation: _____

Mother: *signed* _____ (name in caps) _____

Occupation: _____

Date: _____

Terms & Conditions

In accepting the place I/We agree to abide by the following conditions:

- 1) I/We accept the Schools Code of Behaviour entitled "Living and Working in the School Community" and all associated school policies, including the Anti Bullying policy.
- 2) In line with the code of behavior I/We understand that the Principal, on behalf of the school, may require the child to return home if, in his opinion, he considers this to be necessary and I/We acknowledge that I/We shall not be entitled to any rebate of fees or charges. I/We also agree to remove the student from School at any time if so requested by the Principal.
- 3) I/We confirm the school may make all necessary arrangements for the student to receive emergency medical attention as and when it deems necessary.
- 4) I/We confirm that all information submitted is accurate. In the case of accepting a place in years other than first year, we will supply the two most recent school reports and a letter fully disclosing the reasons for the proposed change of school. Permission to contact the applicant's school has been granted. I/We understand transfer will not be granted where the Principal adjudicates that, due to the transfer, other students within the school may be placed at risk.
- 5) I/We hereby assign to Newtown School the rights to use photographic images and video of the student referred to above, in printed literature and on electronic media (eg. it's website) promoting the school and its activities. It is understood that the images will be archived for future use and historical reference.
- 6) Fees & Charges – payable by using the school on line payment system via the school website:
 - i) Mandatory Charges: Before the start of each year, all students attending the school are required to pay an Administration Charge of €220. This charge covers such items as photocopying, postage, personal accident insurance, locker provision and class diary. There are no available discounts on the Administration Charge. Practical subject charges may also apply depending on subject choice.
 - ii) After School Activities/Study/Music etc: Participation is at the schools discretion and fees are non-refundable. Payment must be paid in advance of participating in the activity and payment also represents Parental permission to attend. Your child will not be permitted to participate in any activity without your permission.
 - iii) School Trips: There are various school trips organised by the school. All trips must be paid for in advance and any deposits are non-refundable. Where a charge for a trip is not paid by the due date, the student will not be permitted to go on the trip. Participation in trips is at the school's discretion.
 - iv) Arrears: If a payment for a trip/activity is received and the account is in arrears or there are unpaid mandatory charges, the payment will be allocated to the arrears/mandatory charges and the trip/activity will remain unpaid.

All on line payments are subject to the following conditions:-

Your payment will normally reach the Newtown School account to which you are making a payment on the following working day.

We cannot accept liability for a payment not reaching the correct account due to you quoting an incorrect card number or incorrect personal details.

Neither can we accept liability if payment is refused or declined by the credit/debit card supplier for any reason.

- v) Where deemed necessary, legal proceedings may be used to recover outstanding debt.
- vi) Each parent is jointly and severally liable for all fees.

Accepting an Offer: Having received an offer of a place, a completed Acceptance Form must be returned within fourteen days. At this point the School will be free to offer that place to another prospective student.

Newtown School reserves the right to amend and update these terms and conditions

Print Name

Signature

Date

Parent/Guardian 1

Parent/Guardian 2

A place will only be deemed accepted on receipt of signed terms and conditions.