



# Newtown School

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## Direct Debit Application Form – 2018/9

### SEPA Direct Debit Payment Scheme

I seek approval to make payments by Direct Debit subject to the terms and conditions as listed below\*. (Please ensure that the attached SEPA Direct Debit mandate is also fully completed at the time of application).

Please select and complete ONE of the following:

- 1) I agree that Newtown School may collect € \_\_\_\_\_ per month by Direct Debit commencing \_\_\_\_\_ (month) \_\_\_\_\_ (year) until May 2019, with a final balancing payment covering the remaining balance on my account to be collected in June 2019.
- 2) I agree that Newtown School may collect a Direct Debit payment from my account on a monthly basis to cover all charges incurred in the previous month.
- 3) I agree that Newtown School may collect the following lump sum payments by Direct Debit:
- € \_\_\_\_\_ to be collected by Direct Debit \_\_\_\_\_/\_\_\_\_\_  
(month) (year)
- € \_\_\_\_\_ to be collected by Direct Debit \_\_\_\_\_/\_\_\_\_\_  
(month) (year)
- € \_\_\_\_\_ to be collected by Direct Debit \_\_\_\_\_/\_\_\_\_\_  
(month) (year)
- € \_\_\_\_\_ to be collected by Direct Debit \_\_\_\_\_/\_\_\_\_\_  
(month) (year)

I also agree that Newtown School may collect a final balancing payment in June 2019 to cover any remaining balance on my account.

### \*Terms and Conditions

1. Participation in the Direct Debit scheme is a concession offered by Newtown School and may be withdrawn at any time.
2. The suitability of the Direct Debit scheme for any individual will be assessed by Accounts on application each school year.
3. In the event of a returned unpaid direct debit, the parents will be notified by email.
4. An administration charge of no more than €5 will be applied to your account for the second and subsequent returned unpaid direct debits.
5. If an account has a history of persistent returned unpaid direct debits the suitability of the continued use of direct debit scheme will be assessed by the Accounts department.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

### OFFICE USE ONLY:

Date Received: \_\_\_\_\_

Account Reference: \_\_\_\_\_

Approved  Signature: \_\_\_\_\_

Rejected  Reason: \_\_\_\_\_